

1.0 STATEMENT

The Office Accommodation Reserve be established and maintained in accordance with section 6.11 of the Local Government Act 1995 for the purposes of setting aside money for a future financial year during the term of the property held by the RRG.

2.0 SCOPE

This Policy applies to the RRG property – 9 Aldous Place Booragoon.

3.0 OBJECTIVE

The purpose of the reserve is for funding capital renewal expenditure and non-recurrent maintenance expenditure for the RRG property located at 9 Aldous Place Booragoon.

4.0 ROLES & RESPONSIBILITIES

Council

The Council is responsible for ensuring that the Resource Recovery Group utilise any funds held in the Reserve only for the purpose for which they have been allocated. Unless it resolves to change the purpose or use the funds for another purpose in accordance with 6.11 of the Local Government Act 1995.

5.0 CONTENT

- a. The Participants of the Regional Council entered into a Participants' Project Agreement in 2005 to purchase a property for the administration use of the Regional Council.
- b. The Participant local governments contribute towards the annual operating budget of the Office Accommodation Project.
- c. The property referred to in this reserve is 9 Aldous Place Booragoon
- d. The reserve is to set aside funds for future financial years to fund capital renewal expenditure and non-recurrent maintenance expenditure
- e. All reserve fund transfers shall be adopted by the Regional Council either with the adoption of the annual budget or by some other period by resolution of absolute majority.

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6.0 REFERENCES & REVIEW

Statutory Compliance	<ul style="list-style-type: none"> ▪ Local Government Act 1995 & Regulations ▪ Australian Accounting Standards 	
Organisational Compliance	<ul style="list-style-type: none"> ▪ Council Reporting requirements 	
Approved by	Regional Council	
Next Revision Date	August 2023	
Policy Administration	Responsible Officer	Review Cycle
Corporate (Finance)	Executive Manager Governance & Culture	Biennial
Risk Rating	Operational Risk Register – Low	
Location of document	RRG Internet- Members Area Staff Intranet RRG, 9 Aldous Place, Booragoon – Corporate Services RRRC, 350 Bannister Road, Canning Vale – staff room	

7.0 DOCUMENT CONTROL REGISTER

Date	Review	No.	Author	Resp Officer	Council
2014	Original	1	EMCS	EMCS	28/06/2014
2016	Review	2	EA	EMCS	30/06/2016
2019	Review	3	EMCS	EMCS	27/06/2019
2021	Review	4	EMCS	EMCS	26/08/2021
2023	Review	5	EMGS	SMG	24/08/2023

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