

STATEMENT

The Resource Recovery Group is committed to ensuring that the purpose and use of the Canning Vale Centre (RRRC) Contingency Reserve is for contingency expenditure associated with the RRRC Project.

SCOPE

This Policy applies to all employees involved in finance or accounting functions.

OBJECTIVE

To set out the management and use of the RRRC Contingency Reserve Fund.

ROLES & RESPONSIBILITIES

Council

The Council is responsible for ensuring that the Resource Recovery Group utilise any funds held in the Reserve only for the purpose for which they have been allocated.

CONTENT

The purpose of the RRRC Contingency Reserve is to fund shortfalls in operating expenditure, asset renewals and disposals, employment termination provisions, provide equity payments to withdrawn participants and insurance claims below the excess for the Canning Vale RRRC project.

Funds held in the Reserve may be fully allocated to an approved operating or capital expenditure.

The RRG's Ten Year Financial Plan shall detail the estimated fund balance and expected receipts and payments, identifying where the funding is sourced and for what it is to be used.

The annual budget, or if not included in the budget, a special report to Council and project participants, will require the necessary approval process for the use of the funds held in the Reserve. Absolute majority of Council required.

The Reserve Fund is an equity share arrangement of the RRRC Project Participants in accordance with the RRRC Project Participants Agreement.

The Fund shall be established and maintained in accordance with the provisions of the Local Government Act and Regulations.

Issued: February 2024	Review Date: February 2026	Title: COUNCIL POLICY NO 2.7 RRRC CONTINGENCY RESERVE	Version 8
Prepared: EMGC	Reviewed by: SMG	Approved: COUNCIL	Page 1 of 2
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REFERENCES & REVIEW

Statutory Compliance	<ul style="list-style-type: none"> ▪ Local Government Act 1995 ▪ Local Government (Financial) Regulations 	
Organisational Compliance	<ul style="list-style-type: none"> ▪ RRRC Project Participants Agreement 	
Approved by	Regional Council – Resolution No: 16.06.10	
Revision Date	February 2024	
Related Documents	<ul style="list-style-type: none"> • RRG Corporate Business Plan • RRG Ten Year Financial Plan • RRG Annual Budget 	
Policy Administration	Responsible Officer	Review Cycle
Corporate (Finance)	Executive Manager Governance & Culture	Biennial
Risk Rating	Risk Register – High	
Location of document	RRG website- Members area Staff Intranet 9 Aldous Place, Booragoon – Corporate Services 350 Bannister Road, Canning Vale – staff room	

DOCUMENT CONTROL REGISTER

Date	Review	No.	Author	Resp Officer	Council
2007	Original	1			28/06/2007
2013	Review	2	DCS	DCS	28/02/2013
2015	Review	3	DCS	DCS	26/02/2015
2016	Review	4	EA	EMCS	30/06/2016
2019	Review	5	EMCS	CEO	27/06/2019
2021	Review	6	EMCS	CEO	26/08/2021
2023	Review	7	EMGS	SMG	24/08/2023
2024	Update	8	EMGC	CEO	22/02/2024

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